

Contract for On-Site Collection Services

Board of Directors
Administration Item

June 11, 2024

Donna Johnson,
Senior Vice President &
Chief Safety Officer

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FTA/DOT Mandated Testing

- As a condition of continued funding, the Federal Transit Administration (FTA) requires DART to implement a drug and alcohol testing program for our safety-sensitive employees.
- All urine collections and breath tests must be conducted using Department of Transportation (DOT) protocols.
  - References: 49 CFR Part 655 Prevention of Alcohol Misuse and Prohibited Drug Use in Transit Operations; 49 CFR Part 40 Procedures for Transportation Workplace Drug and Alcohol Testing Programs

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Contract Scope

- Contractor Performs:
  - Random and follow-up urine collections and breath tests “on-site” at all DART facilities.
  - Reasonable suspicion and post-accident urine collections and breath tests at DART facilities or area hospitals on an emergency basis.
  - Non-regulated testing per DART policies.

Contract Scope (cont'd)

- Contractor must be available 24 hours/7 days a week to perform both scheduled and emergency tests at all DART facilities.
  - Random tests must be unannounced and unpredictable; must be spread reasonably throughout the calendar year and must be conducted at all times of day when safety-sensitive functions are performed.
  - Employees must have a reasonable expectation that they could be tested on any day while at work, including nights, weekends, and holidays.

SEC Committee Review

- An RFP was opened on January 2, 2024, and closed on January 26, 2024, with three valid submittals.

Firm Name	Base Price 5 Years	Option Year 1	Option Year 2	Base + Option Pricing	Price Points (Max Points 300)	Technical Points (Max Points 700)	Total Points	Rank
Chem Chek Co. Inc.	$1,240,500	$256,200	$257,400	$1,754,100	275	603	878	1
Chicas Development LLC	$1,209,000	$190,200	$208,800	$1,608,000	300	533	833	2
ARCpoint Labs of Grand Prairie	$1,659,000	$69,840	$73,320	$1,802,160	267	519	786	3

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Recommendation

- Award a five-year contract, with two, one-year options, to Chem Chek Co., Inc., effective September 1, 2024, for an amount not to exceed $1,754,100.

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